

Heart of the Valley ITV Consortium Superintendents Meeting
Wednesday, June 9, 2021
10:00 a.m.
Mayville State University—Heritage Room in Campus Center
Map: <https://mayvillestate.edu/future-students/visit-us/campus-map/>
Online via Zoom

Join Zoom Meeting

One tap mobile: US: [+16699009128](tel:+16699009128), [98775149746#](tel:+198775149746) or [+12532158782](tel:+12532158782), [98775149746#](tel:+198775149746)
Meeting URL: <https://mayvillestate.zoom.us/j/98775149746>
Meeting ID: 987 7514 9746

Agenda: ***Please get additional items to John Maus: john.maus@tps-k12.org***

1. Introductions and Roll Call

Review Contact Information/updates for new email addresses/staff changes for listservs. See: <http://www.hovc.k12.nd.us/members.html>

2. Review and Approve Minutes from November 4, 2020, meeting

3. Updates from Consortium Director and Individual Schools

4. Equipment/Tech Needs

- Misti Wuori is the Mayville State Extended Learning contact: misti.wuori@mayvillestate.edu; 701-788-4631 (phone); Or contact Shay Thorsgard if Misti is not available: 701-788-4667; shay.thorsgard@mayvillestate.edu
- Testing equipment this August—Please turn on units to see that classes are running by August 16, 2021.
- Training or other needs on the equipment?
- Functioning of the Polycom Units and other needs? Any replacement units needed?
- Other equipment/technical support needs?

5. RUS grant—Received 4 new units through state COVID funds. One went to Maple Valley and one to Sheyenne Valley.

- Need to decide where the other two units go: Schools with refurbished units and receiving and/or sending classes is Misti's recommendation: Central Valley and Finley-Sharon. Other possible sites with refurbished units: Northwood, Lisbon, and Minto. Approval needed.

- Hiring Readitech (David Belgarde-rep) to install units and complete paperwork with the state on an hourly basis. Approval needed.

Per David Belgarde on June 3, 2021: Our labor rate for installing these systems would be \$125/hr. Depending on what systems you have, it can take 3 – 4 hours per room. I would suggest 4 hours or \$500/room plus travel time. This would be if the systems were the Poly G7500 with a single camera. If they are 2 camera systems it would take longer and may need additional cabling and adapters. I would like to look at a room and know exactly what equipment is being installed to give you an exact quote, but the numbers below should be pretty close.

Central Valley and Finley-Sharon - \$1,750 (includes travel time)

Maple Valley and Sheyenne Valley - \$1,500 (include travel time)

Total for all 4 units (approximately): \$3250-3500 (estimate up to \$4000 as Sheyenne Valley and Maple Valley have two cameras)

6. Course Needs/Issues (ITV and Dual Credit)
7. By-laws—Thorough updating needed to HOV-ITV By-laws to get all the changes in final file—Misti will work on this summer for review in November 2021.
8. 2021-2022 Calendar Approval
9. 2020-2021 budget summary and 2021/2022 budget approval-Wuori
Reminder: if any instructors were sent out to school sites and have mileage to report, be sure to send that in to Misti in the next week to approve by June 30th
10. Establish membership dues for 2021-2022
11. Other Issues/Concerns/Discussion?
12. Election of Officers—Current officers are:
John Maus—President
Brad Callender—Vice-President
Shane Azure--North Rep.
Jeremy Brandt--South Rep.
13. Next meeting date—November 3 or 10, 2021 via Zoom; 1 p.m.

Please remember you can find all meeting agenda and minutes at:
<http://www.hovc.k12.nd.us/files.html>